



Ref No: CEC/HA/ADMIN/2022/0764

Date: 22.11.2022

## NOTICE FOR REGISTRATION FOR HOSTEL ADMISSION FOR 2<sup>ND</sup> YEAR (LATERAL ENTRY)

All concerned are hereby informed that Registration for Hostel Admission is open for 2<sup>nd</sup> year (Lateral Entry) (Session 2022-25) students, those who are willing to take Hostel Accommodation can apply for the same from **Nov 22<sup>nd</sup>, 2022** to **Nov 29<sup>th</sup>, 2022**

Allocation will be based on the number of applications we receive from the students.

Students willing to take hostel accommodation have to deposit **Rs 20,000 (Twenty Thousand Only)** [Which includes **Rs 5,000 (Five Thousand Only)** as Caution Money] after the publication of Hostel Admission Notice from Institute.

- 50% of the Hostel Allotment will be on First Come First Serve Basis and remaining 50% will be on Distance Basis
- No candidate has to visit the Institute for Hostel Admission
- Payments can be made through Net banking and UPI mode/QR Scan

### Steps to Follow

- **Step 1:** Download the Hostel Admission form Attached with this Notice
- **Step 2:** Fill up the Form. [ A sample form is also attached] [Those who have already submitted the form to Institute may skip this step]
- **Step 3:** Fill up the Google Form with the Link [Upload Self- Filled Hostel Form in the form in PDF/Image Format]

Google Form Link: <https://forms.gle/5gpMRHVAXVNmuRPx9>

[NB: For Any Query Feel free to reach us on 9341912202 from 10.00 A.M to 05.00 P.M]

**Prof. D. Raha**  
**Principal-in-Charge**  
**Chaibasa Engineering College**



# CHAIBASA ENGINEERING COLLEGE

(Estd. By Govt. Of Jharkhand & Run By Techno India Under PPP)

Affiliated to: Jharkhand University of Technology, Ranchi & Approved by AICTE

## HOSTEL APPLICATION FORM

To,  
The Principal,  
Chaibasa Engineering College

Affix your Photo

**Subject: Application for Hostel accommodation in the college.**

Sir,

I am interested to stay in the Boys/Girls Hostel of CEC. I shall abide by the rules & regulation of the college hostel. The personal details are given below.

1. Name of the Student (in block letter) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. TIG MIS Roll No.(Student ID) : \_\_\_\_\_
4. Name of the Stream : \_\_\_\_\_
5. Correspondence Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Permanent Address : \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

7. Personal Contact No. \_\_\_\_\_ Parent Mob. No \_\_\_\_\_

8. E-mail Address : \_\_\_\_\_

9. Emergency Contact No: \_\_\_\_\_ Blood Group : \_\_\_\_\_

10. Name of the Local Guardian (if any) : \_\_\_\_\_

11. Address & Contact No. of Local Guardian: \_\_\_\_\_

\_\_\_\_\_

12. Distance of Residence from CEC : \_\_\_\_\_

13. PH Facility required (Yes/No): \_\_\_\_\_ If yes, Respective document should be attached with the application.

I hereby state that the hostel facility is essentially required by me. I have read the hostel rules & I undertake to pay all dues for the use of Hostel/Mess from time to time and shall abide by the rules & regulation of the CEC Hostel & of CEC Campus as notified time to time by Component authorities.

Date:.....

.....

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## RULES AND REGULATIONS FOR HOSTEL

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostel:

1. **Ragging is strictly Prohibited:** Ragging in any form i.e. making unpleasant noise, disorderly conduct, doing any act which causes or likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new students whether by words, spoken or written or by an act which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new students to do any act or to perform such things which such student will not in the ordinary course willingly to do is strictly forbidden. If anyone is found guilty of directly/indirectly involved or abetting in ragging he will be **punished/rusticated/expelled/suspended** from the institute and also liable to prosecution in terms of the **Supreme Court of India decision on Writ Petition No. (C) 656/1998**. Ragging is now a crime. No one can feign ignorance of the law. Under the prohibition of ragging Act 1997 those who indulge in ragging can be punished. Jail for ragging is for period from **6 months to 10 years & fine up to Rs. 50,000/-**.
2. **A student seeking admission to the hostel shall have to submit another affidavit along with his application for hostel accommodation that he is aware of the ragging law in this regard and agrees to abide by the punishment meted out if he is found guilty of ragging and/or abetting ragging.(AICTE Requirement)**
3. Hostel rooms are equipped with furniture and fittings of appliances. Students occupying the room will sign fir the receipt of items in Inventory Register. He will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms on close of the academic session.
4. Rough handling of during hall furniture, room furniture or any furniture/property or fittings of the hostel is strictly forbidden. **If any individual or group is indentified to have caused the damage, double the cost of the damaged property will be recovered from him/group.** Repetition of damage to the hostel property will result in expulsion from the hostel.
5. The hostellers themselves are personally responsible to safeguard their belongings. They are advised not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their Purse, Calculators, Cell Phones, Lap tops, Computers and Books. In case of theft or loss of any item the hostel authorities/institute will not be responsible for such loss. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.
6. Hostellers are neither allowed to keep private electrical fittings provided in rooms. Unauthorized possession will lead to confiscation of the goods.
7. **It is mandatory for students residing in the Hostel to join the mess attached to the hostel. Hostellers are required to dine in the dining hall. No hosteller is permitted to take food in the room except for those reported sick with prior permission of hostel warden.** Indoor cooking including making of tea/coffee in the rooms is strictly prohibited. The hostellers shall not waste food, electricity & water. Wastage of food is a national loss.
8. **Smoking publicly, Gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will not only be asked vacate the hostel but also be rusticated from the college.**
9. Students are not allowed to stay in the hostel during the class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases they should take the permission and communicate the information to the Warden in writing.
10. No students shall leave the hostel without prior permission of the hostel warden.

11. Use of any electrical appliance except table-lamp and mobile-charge, is prohibited.
12. No student shall remain absent from the hostel during night between 9.00 pm to 5.00 am unless he has obtained night out pass from the hostel warden. Night out permission to hostellers will be given weekends only if the request of the inmate has prior approval of the parents.
13. **Students requiring to attend wedding, other social functions and going outstation will require permission of the Principal and Warden, subject to receipt for the same from the students.**
14. Hostellers are not allowed to go outside from the campus during class.
15. Students having any Chronic/Communicable disease are not allowed to stay in hostel. Hostellers falling sick or feel symptoms of sickness should report to hostel warden for evacuation to hospital.
16. Parents/Guardian/Visitors can meet their ward in hostel with the prior permission of the hostel warden before 7.00 pm. **No male visitor except parent is allowed to enter inside the Girls' Hostel and No female visitor except parent is allowed to enter inside the Boys' Hostel.**
17. Discussion on ladies, politics and religion is completely forbidden in the hostel & mess.
18. No notice will be displayed by hostel inmates in the institute/hostel notice board without the countersignature of hostel warden.
19. Taking part directly / indirectly in any movement or agitation or strike of students in the institute for any reason whatsoever will attract punishment, rustication or expulsion, which in the opinion of the management/director is subversive to the discipline of the institute.
20. The institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against him. The hostel rooms are subject to inspection by the institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized item like liquor, drugs, lethal weapons etc., are kept in the room.
21. Day scholars are not allowed to spend night at hostel without permission of hostel warden except on special case. Lights and fan are to be switched off when no one is in the room.
22. Students shall be required to make their rooms available whenever required for repairs, maintenance, disinfections by designated inspectors and shall be required to vacate the room when leaving for Vacations/ Holidays.
23. Engaging personal attendants and keeping pets by a student in the hostel are not permitted.
24. **Any misuse light and fan at any room are strictly prohibited and found, the respective students will be fined an amount of Rs. 100 instantly.**
25. Backup power facility (DG) will be made available only from 06.30 pm to 11.00 pm. This schedule may not be maintained in case of mechanical fault of DG.
26. **Mess charge for food will be fully waived in case of college holidays for more than 7 days. However if a student's remains absent in the hostel for some unavoidable circumstances supported by documents for more than 10 days then the students may be given a waiver of mess charge for those days and only 30% of the mess charge will have paid by the student as maintenance charge. To get this waiver, the student must have to inform the warden as well as the mess manager in advance in writing.**
27. No students are allowed to change their allotted room at any circumstances. If any student is found violating the same shall be fined Rs. 1000 instantly.
  - All the above rules are subject to change with respect to time without any prior notification.

I hereby state that the hostel facility is essentially required by me. I have read the hostel rules and I undertake to pay all dues for the use of hostel/ mess from time to time and shall abide by the rules and regulations of the CEC hostel and of CEC campus as notified time by competent authorities.

Date.....

.....  
(Full Signature of Candidate)



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ENGINEERING COLLEGE

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[SAMPLE FORM]

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1. Name of the Student (in block letter) : ABXXX XXXXR .
2. Father's Name : ABXXX XXXXR .
3. TIG MIS Roll No. (Student ID) : 219001XXXX (Mentioned in Money Receipt)
4. Name of the Stream : ELECTRICAL ENGINEERING.
5. Correspondence Address : \_\_\_\_\_  
 \* LOCAL ADDRESS / COMMUNICATION ADDRESS IF ANY  
 OTHERWISE MENTION THE PERMANENT ADDRESS  
IN THIS FIELD  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Permanent Address : COMPLETE PERMANENT ADDRESS  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Personal Contact No. 99XX XXXXXX Parent Mob. No 99XX XXXXXX
8. E-mail Address : abxxx-xx@xxx.com
9. Emergency Contact No: \_\_\_\_\_ Blood Group : O+
10. Name of the Local Guardian (if any) : \* OPTIONAL FIELD .
11. Address & Contact No. of Local Guardian: \* OPTIONAL FIELD .  
 \_\_\_\_\_  
 \_\_\_\_\_
12. Distance of Residence from CEC : 202 Km.
13. PH Facility required (Yes/No): No If yes, Respective document should be attached with the application.

I hereby state that the hostel facility is essentially required by me. I have read the hostel rules & I undertake to pay all dues for the use of Hostel/Mess from time to time and shall abide by the rules & regulation of the CEC Hostel & of CEC Campus as notified time to time by Component authorities.

Date: xx - xx - xxxxy

xxxxx\*

(Full Signature of Candidate)